

~~SECRET~~PRC Action No. DD/S-237-57

ER 9-3632

SUBJECT: Agency Records Center

25X1

1. PURPOSE

To support all Agency elements with low-cost, secure facilities to receive, store, service and/or destroy inactive classified documents and records.

2. BACKGROUND

a. The Agency Records Center activity is designed to maintain inactive classified Agency records and documents in secure, low-cost, orderly, hard-copy storage, available upon demand, and to further provide for systematic destruction of these documents when they are no longer required.

b. PRC Action No. DD/A-145-54, approved 24 March 1954, authorized the construction of the first increment (40,000 cubic feet) of a new, two-story warehouse facility, which was completed in April, 1955, at a total cost of [] 25X1

c. It was anticipated that the second increment would be required within five (5) years, when the program reached the complete turnover stage.

d. The major portion of the initial deposit of documents at the Center has occurred more rapidly than was anticipated, disproportionate to the possible schedule and rate of destruction of these documents. This has advanced the schedules and space requirements so that additional space is needed now.

e. It is the position of the Deputy Director (Support) that:

- (1) Low-cost, hard-copy storage of the proposed type is the least expensive currently available solution of the problem.

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~~SECRET~~PRC Action No. DD/8-237-57

- (2) The proposed expansion will meet the foreseeable estimated Agency needs until 1966.
- (3) The Agency is justified in going ahead with this construction as an essential economic minimum solution for a critical problem.

f. The Comptroller has indicated that FY 1957 Vouchered Funds in the requested amount are available for the support of this proposal.

3. PROPOSAL

It is proposed that the Deputy Director (Support) be authorized to expend an estimated [] FY 1957 Vouchered Funds to augment the Agency Records Center building at [], with additional construction and equipment, as noted above.

4. ACTION

At the meeting of the Project Review Committee on 6 February 1957, the members of the Committee were in agreement that the proposal should be presented to the Director of Central Intelligence for ultimate decision, but that his attention should be invited to certain reservations of the Committee in connection with this proposal.

5. RECOMMENDATION

It is recommended that the Director of Central Intelligence approve the project, as proposed, with the understanding that the Deputy Director (Support) will insure, prior to activation, that specific recommendations of the Committee have been effected.

CONCUR

SIGNED L. K. White Feb 15 1957

Deputy Director (Support)

25X1

[]

20 Feb 1957

A/ Deputy Director (Plans)

SIGNED Lyman Kirkpatrick 20 Feb 1957

Inspector General

25X1

SIGNED []

Chairman, PRC

27/2/57

SIGNED Robert Amory, Jr. 17 May '57

Deputy Director (Intelligence)

SIGNED C. P. Cabell 1 March '57

Deputy Director, Central Intelligence

APPROVED

SIGNED A. W. DULLES 17 MAY 1957
Director of Central Intelligence

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